



Anne Arundel County Public Schools

**Crofton Middle School**

2301 Davidsonville Road Gambrills, MD 21054; 410-793-0280 Fax 410-793-0295

September 22, 2014

Dear Parents,

We are happy to have your child participate in our annual musical sponsored by our PTO. This wonderful tradition provides our students with an opportunity to show case their talent while developing precious friendships. We realize the many hours that each family donates to make this event a success and we thank you!

The Administration of Crofton Middle would like to take the time to remind everyone who is involved with the musical of the necessary safety precautions that **MUST** be followed.

1. ALL doors must remain closed and locked at **ALL** times unless monitored by a parent who is involved with the musical.
2. No child is to open a door; they are to grab an adult for assistance.
3. Parents will drop-off and pick-up at the "pit door". A set of double doors located in the front of the building near the cement steps. Only after school buses and walkers have been dismissed.
4. On Monday, Wednesday and Friday parents may pull into the bus loop after 3:15. On Tuesday and Thursday, due to activity busses, parents may pull into the bus loop after 4:05.
5. Located at the pit door will be parent volunteers, assigned by the musical staff, who will check your child in and out. This will allow us to know who is in the building at all times.
6. Any parent/adult who enters the school building before 4:00pm must sign-in at the main office.

We appreciate your support in maintaining a safe and secured building for your students and our staff. Looking forward to our fabulous spring musical!

Sincerely,

A handwritten signature in cursive script that reads "Nuria E. Williams".

Nuria E. Williams

Principal

Crofton Middle School